

Export Compliance Manager - H+S Aviation, Portsmouth

To provide a comprehensive, proactive and responsive service in all aspects of Export Compliance and Data Protection. To ensure H+S complies with all current legislations and regulations.

About the role:

- Carry out internal and external audits to ensure compliance in Export and Data Protection process
- Maintain positive working relationships with Customers and HMRC providing all information and required
- Ensures compliance to all UK AND US legislation and regulations for Trade Compliance
- Ensure correct application of Tariff classifications utilizing Harmonized Tariff Schedule for all imported products
- Manage trade compliance operations to include preparation, submission and review of export/import licences, permits and agreements (e.g. Technical Assistance Agreements, licence agreements, Technology Control plan, administration of export and import transactions)
- Maintain all records in accordance to Export Compliance regulations and Data Protections regulations
- Maintains standards in accordance with the BBA Policies
- Support the Healthy and Safety Manager and Quality Manager when required
- Maintain all Customs regimes (IPR, OPR, Warehouse etc.) and AEO approval
- Participate in steering groups, internal and external meeting when required
- Carry out Third Party Vetting and Screening on all customers, suppliers, vendors, agents and visitors
- Provide advice to internal and external customers when required

What do we want to see from you?

- Member of the Institute of Export – Level 4 and above is desirable
- Good working knowledge of ITAR/EAR Regulations and UK Export Regulations is required
- Lead Auditor – Desirable
- Good working knowledge of general data protection regulations – Foundation level desirable
- Is an active champion of health and safety and environment requirements and regulations
- Strong team leader who spends time developing their team, supporting and guiding
- All our team members are approachable with a polite manner and we expect the same from you!
- We love enthusiasm and outgoing personalities who know how to balance work and having fun

H+S Aviation – what do we do?

H+S Aviation and sister company, Dallas Airmotive, are OEM-certified and dedicated to providing maintenance, repair and overhaul services for small gas turbine and turboprop engines used in aviation.

We treat all employees fairly, equitably and with respect. We like to look after our employees at H+S Aviation so we offer you our Perks discount scheme for hundreds of retailers and Wellbeing support for you and your family 24 hours a day. Our Flexi hour/day banking system will give you control of your life and work, as we know it's a juggling act at times! If you stay with us for 5 years or more, we have long service recognition plus many other benefits including a Company Pension scheme matching your contributions up to 7.5%, and a non-contractual share save bonus scheme to help save for a rainy day.

Interested in joining us... What's next?

Interested in joining us... What's next? – To apply for the Export Compliance Manager Role, please send your CV and cover letter to recruit@bbaaviation.com by 31st May 2019

By applying for this role and/or submitting your CV, you are agreeing to the use of your personal data as detailed in our candidate privacy notice which can be found at <https://www.bbaaviation.com/~media/Files/B/Bba-Aviation/documents/privacy-policy/candidate-privacy-notice-bba-aviation-8-may-2019.pdf>. Please take a few moments to read our candidate privacy notice prior to applying.