

Supply Chain Planner H+S Aviation, Portsmouth

To manage the inbound supply of materials for the relevant product line, ensuring on time delivery to meet both internal and external customer requirements.

H+S Aviation – what do we do?

H+S Aviation and sister company, Dallas Airmotive, are OEM-certified and dedicated to providing maintenance, repair and overhaul services for small gas turbine and turbofan engines used in aviation.

Do you want a flexible working life where you can juggle your work and home life equally? Our flexi hour/day banking system will give you the control you need! We treat all our employees fairly, equitably and with respect, we like to look after our employees at H+S Aviation, we offer you our perks discount scheme for hundreds of retailers and wellbeing support for you and your family 24 hours a day. If you stay with us for 5 years or more, we have long service recognition plus many other benefits including a Company Pension scheme matching your contributions up to 7.5%, and a non-contractual share save bonus scheme to help save for a rainy day.

About the role:

- Review bills of material, ensuring that the most cost-effective material is sourced and allocated to the project
- Source suppliers for allocations in the system, where inventory is not readily available, ensuring the lowest cost of acquisition.
- Monitor and manage the inventory holding for the relevant product line
- Expedite urgent requests as necessary
- Negotiate pricing on material, when no existing price agreement is in place
- Place demand or replenishment orders to maintain the agreed inventory level, including processing of orders in supplier systems
- Place, review and manage forward order boards with suppliers
- Review and approve supplier invoices, dealing with all discrepancies in a timely manner
- Ensure timely supplier returns & credits for non-conforming material
- Produce & distribute internal reports as required
- Review supplier performance and attend supplier review meetings as required, maintaining the relevant RAIL and ensuring supplier remedial action
- Manage Supply Chain WIP to ensure timely action by Operations
- Review bills of material from Reduce to Parts projects and assess applicability for addition to inventory
- Review daily logistics reports and distribute information internally to recipients of material
- Liaise with Engineers and Technicians to ensure all material is to the required modification standard
- Ensure material information is recorded accurately and kept up to date in all relevant systems
- Maintain and update local documents
- Attend internal meetings & communications sessions, taking actions where appropriate

Any other duties that may reasonably be requested by the management team

What do we want to see from you?

- Experience within a supply chain environment, with excellent verbal and written communication skills
- Excellent decision-making skills with the ability to absorb, assess and react to information quickly
- Excellent data analysis skills
- Computer literate with above average Microsoft Excel skills

Interested in joining us... What's next?

Interested in joining us... What's next? – To apply for the Supply Chain Planner Role, please send your CV and cover letter to recruitment@hsaviation.co.uk by Friday 17th January 2020

By applying for this role and/or submitting your CV, you are agreeing to the use of your personal data as detailed in your candidate privacy notice which can be found at <https://www.bbaaviation.com/~media/Files/B/Bba-Aviation/documents/privacy-policy/candidate-privacy-notice-bba-aviation-8-may-2019.pdf>. Please take a few moments to read our candidate privacy notice prior to applying.

